



## Vacancy

### St Bedes Mentone Tigers

### Team Manager Co-ordinator

Looking for candidates to fill our **Junior Football Team Manager Coordinator** role in 2022 season. You will be an integral part of St Bedes Mentone Football Club and play a key role in assisting Team Managers throughout the season.

This role includes working closely with the team Coaches and Managers, as well as being part of the junior committee. You will be involved in the following:

- Setting up guidelines for Team Manager duties. These include:
  - SMJFL requirements
  - Pre-game paperwork on GameDay
  - Ground opening & closing procedures
  - Match day duties
  - Team and results entry to GameDay
- Mentoring to Team Managers as required
- Regular emails with SMJFL & SBMT updates
- Information regarding Tiger talk
- Attend Committee meetings

The ideal candidate has good communication skills and knowledge or willingness to learn the SMJFL guidelines.

We are keen to work with the successful applicant during the 2022 season to assist in ensuring your success. If you are interested in this exciting opportunity, please email:

[pres.smjfl@stbedesmentonetigers.com.au](mailto:pres.smjfl@stbedesmentonetigers.com.au)